



## Working to End Homelessness in El Dorado County

### Board Meeting Minutes June 1, 2018

Board Members Present: Shannon Bezak, Michael Boyd, Daniel Del Monte, Rene' Evans, Cheyanne Lane, Theresa McAdams, Marissa Muscat, Susan Read, Wendy Thomas, Tara Turrentine

Guests Present: Mollie Purcell, Margaret Williams

1. Meeting called to order at 8:41am by D. Del Monte
2. Introductions of guest Margaret (Maggie) Williams present as DHHS support.
3. Approval of March minutes: M. Muscat requested changes to add "South" to the Lake Tahoe mention regarding meeting locations. W. Thomas moved to approve with edits. R. Evans seconded. All Approved.
4. Scheduled 2018 Meetings: September 7<sup>th</sup> and December 7<sup>th</sup> from 8:30 – 9:30 am. The additional location is the South Lake Tahoe City Council. Dates, times and location information for all meetings can always be found on the EDOK website at [www.edokcoc.org](http://www.edokcoc.org).
5. Financial Update: The financial update was condensed into 1 page, showing a portion of the funding left after the Home Base contract.
6. NOFA Debrief: D. Del Monte reported that HUD sent back scores and EDC did not score well. Performance measures were based on HMIS data and the narratives must reflect consistency between HMIS data, PIT/HIC, System Performance Measures, and Coordinated Entry functions. As we add depth and programs, the data will improve. Good news is that within the scope of programs we do have, we scored well. The average was 140/200. We scored 98/200.
7. Homeless Coordinator Update: D. Del Monte communicated that there have been many meetings with entities. July 1<sup>st</sup> will be the day the budget is approved. There are no real concerns at this point. We expect T/A (technical assistance) and continued support after July 1<sup>st</sup> in anticipation of the approval of Homeless Coordinator. Over the last year there has been some blurred lines between Chair and Homeless Coordinator however, going forward this will not be the case.
  - 7.1. Context of a homeless coordinator:
    - 7.1.1. Attend all meetings (live or via video conferencing);
    - 7.1.2. Provide T/A to funded and unfunded agencies to add depth;
    - 7.1.3. HMIS support to maximize the amount we can enter into system;
    - 7.1.4. Participate at CE workgroup meetings;
    - 7.1.5. TA for NOFA's;
    - 7.1.6. Reporting to HUD
  - 7.2. C. Lane asked where the coordinator will come from. D. Del Monte responded that at this point it will not be a FTE, so the contract amount gives us more discretion. Contract could be the result of RFP, but it makes sense to continue with HB at a greater level. W. Thomas concurred that this makes sense and gives us continuity and expertise needed for our county.
8. Approve Homeless Plan: D. Del Monte presented the final draft of the EDOK 2-Year Homeless Strategy with input from CoC stakeholders, community partners, behavioral health representatives, and other County departments. This document was drafted over several months with input from community meetings, email correspondence, face-to-face meetings, and stakeholders, and it is required for the No Place Like Home Funds. The state will accept the CoC based plan, this feedback has already been provided by HCD.
  - 8.1. C. Lane provided further feedback that the TYFS description is inaccurate. She will send a paragraph to D. Del Monte in order for correction to be made.
  - 8.2. D. Del Monte entertained a motion to adopt with the changes he will make regarding TYFS. W. Thomas moved



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for adoption with changes, R. Evans seconded. All in favor, all approved.

9. Year in Review Document: This document will pull from HMIS data as well as contacted agencies. A letter will be signed by all board members to go out with data document to those agencies that have supported the EDOK.
  - 9.1. W. Thomas communicated her appreciation for this effort.
  - 9.2. T. Turrentine agreed that it is also good for those involved to see our successes.
10. ESG NOFA Update: We are currently waiting. The state said it would launch in June. 4 agencies have submitted intent to apply. The timeline will need to be followed. Agencies will receive documents with specifics.
  - 10.1. Individuals have been contacted to be on a Rank and Review panel;
  - 10.2. We will need to vote on scoring tool at special meeting TBD.
11. Board transition: We have done a lot in the past year. D. Del Monte communicated appreciation for everyone's participation. An email requesting intention to continue as a board member was responded to by most members.
  - 11.1. W. Thomas communicated that if her role with the City changes she will step aside for another council member to step in.
  - 11.2. T. McAdams communicated that she is having conversations with people to be her replacement.
  - 11.3. S. Read needs an alternate. T. Turrentine will work on this with her.
  - 11.4. S. Bezak to get new applications from board members.
  - 11.5. D. Del Monte stated that having alternates is crucial in order to continue to meet quorum.
12. Vote new Officers: Current Officers commitment is up in July. D. Del Monte will be stepping down as Chair but continuing as a board member.
  - 12.1. D. Del Monte nominated T. Turrentine for Chair. R. Evans moved for nomination, W. Thomas seconded. All in favor. T. Turrentine will be the incoming Chair.
  - 12.2. T. Turrentine nominated S. Bezak for Vice Chair, which will include website. W. Thomas moved for nomination, Theresa McAdams seconded. All in favor. S. Bezak will be incoming Vice-Chair.
  - 12.3. D. Del Monte communicated that with a Homeless Coordinator the Secretary duties will be lighter. R. Evans communicated that Only Kindness (J. La Force) may be interested in taking on the responsibilities. No firm decision was made.
13. Thoughts or Questions:
  - 13.1. R. Evans stated it has been a good year. All agreed.
14. Meeting adjourned at 9:28am.
15. Next regular meeting September 7<sup>th</sup> 8:30 – 9:30 South Lake Tahoe City Council and El Dorado Office of Education

Submitted by Shannon Bezak, EDOK Board Secretary