



Working to End Homelessness in El Dorado County

Board Meeting Minutes March 1, 2019

Board Members Present: Beth Atencio (alternate), Shannon Bezak, Becca Bettis, Michael Boyd, Rene' Evans (alternate), Daniel Del Monte, Jane Flavin, Pam Maxwell, Theresa McAdams, Debra Miller, Marissa Muscat, Susan Read, Tara Turrentine

Guests Present: Mollie Purcell, Lynn Hall

HomeBase Representatives: Carolyn Wylie, Taylor Kiely

1. Meeting called to order at 8:34 am by T. Turrentine
2. Introductions of all in attendance. T. Turrentine announced that it was Theresa McAdams last meeting as she is moving into another chapter of her life. Theresa stated her appreciation of being involved for so many years and how happy she was to see all the progress made. D. Del Monte thanked Theresa for her participation overall and acknowledged her key help with the PIT count.
3. Approve December 2018 meeting minutes: D. Del Monte moved to approve, S. Read seconded. All approved.
4. Approve current agenda with one change: there is no need to vote on adding Beth Atencio as a board member since she has been serving as T. McAdams alternate member. D. Miller moved to approve, T. McAdams seconded. All approved.
5. Updates given by D. Del Monte:
 - 5.1. ESG (Emergency Solutions Grant): we have not received funding yet. The new season is coming up and we should start talking about it. We will set up a meeting within the next six week with all CoC agencies that may be interested in funds.
 - 5.2. CoC NOFA (Notice of Funding Available): The HMIS and Planning grants were awarded for the second year since the new board came together. Later this month we will be registering the CoC for the 2019 cycle.
6. HEAP Update (Homeless Emergency Aid Program): HEAP Award was received in January. Funds were transferred and HHSA is working on the contracts.
 - 6.1. \$325,000 to three youth programs: Tahoe Youth and Family Services, Lilliput, and Whole Person Learning. The by-name list will be used to determine the highest risk youth for referral.
 - 6.2. \$200,000 to Probation for the reentry population.
 - 6.3. \$850,000 set aside for a shelter.
 - 6.4. 5% of funding to go to HHSA as the AE in order to administer the funding, prepare contracts and ongoing reporting requirements to the State. Funding needs to be spent by June 30, 2021.
7. CESH (California Emergency Solutions to Housing):
 - 7.1. Funding of \$85,000 to develop a 5-year plan.
 - 7.2. Approximately \$240,000 for Coordinated Entry (CE) staffing.
 - 7.3. The last portion of funds is approximately \$120,000 for Point in Time count support from Applied Survey Research (ASR).
 - 7.4. We have 5 years to spend these funds.
8. Fund Report: Pam Maxwell reported on handout given that the only change is the use of funds for the domain renewal and website.
9. Updated Governance: T. Turrentine reported on the updates to the Governance Charter. HomeBase provided language for an update agreed upon in past meetings regarding board officers having authority to make decisions on minor matters and expenses under \$1000 between scheduled meetings without board vote. Page 8 of



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Governance Charter.

10. Annual Collaborate Applicant Review / Vote: HomeBase staff shared CoC's responsibility to annually review the Collaborate Applicant (C.A.). The C.A.'s responsibility is to take care of legal and administrative business with HUD, submit applications and know the compliance related legal requirements of Coordinated Entry, HMIS, and administering the local system response to homelessness. D. Del Monte communicated that the Center for Violence Free Relationships has been the C.A. over the past years. D. Del Monte communicated with Matt Huckabay from the Center explaining that the annual review and vote would be taking place at this meeting. It was communicated that there is an opportunity for the Public Housing Authority (PHA) to be the C.A. for the coming year. Dialogue regarding the Center's intermittent absence from the CoC meetings and the need for the C.A. to be engaged with the CoC led the board to consider if the PHA would be a positive opportunity to consider. The concern of past county involvement not being positive or being sporadic was discussed, and all agreed that the County, with the PHA as its representative in this, would be well positioned for success with new leadership in the County. The PHA will have multiple people working on application and the NOFA's, adding depth to the CoC. It will not fall on one person, which is critical to long term success. Also of note is that the C.A. is reviewable annually, therefore the EDOK Board could change its direction if the function is not handled well. If the PHA does not work out the CoC can look to other solutions before or by 2020.
 - 10.1. R. Evans moved to vote PHA as the new C.A., B. Bettis seconded. All Approved.
11. PIT Update: More detail will be given at the general CoC meeting. Numbers should be available after between June and August.
12. New Officers: T. Turrentine shared that the past two years have been a sprint with D. Del Monte coming aboard and helping to support the CoC direction that has been developed. Officers have generally remained the same with shifting positions. We now need the EDOK Board members, or other community partners, to support stepping into these important roles. The EDOK Board needs others to step up and help out in other capacities, as well, in order to keep the momentum. There will be an email going out with descriptions of officer roles. Current officers will stand willing to meet with any interested board members between now and the next meeting on June 7, 2019.
 - 12.1. B. Bettis informed that she is retiring in June and will be looking for her replacement. We all appreciate her time on the board and her work with the VOA.
13. Meeting adjourned by T. Turrentine at 9:28 am

Submitted by Shannon Bezak