



Working to End Homelessness in El Dorado County

Board Meeting Minutes January 8, 2018

Board Members Present: Shannon Bezak, Becca Bettis, Daniel Del Monte, Jennifer LaForce, Theresa McAdams, Debra Miller, Kim Nida, Susan Read, Wendy Thomas, Tara Turrentine

Guests Present: Mollie Purcell

1. Call to order 1:04pm. Daniel Del Monte welcomed and thanked everyone for attending. Today we met quorum however, it has been proving a little more difficult. We were reminded there are policies regarding how many meetings we can meet as well as the procedure to send the designated alternate. We all need to be conscious of the importance of attending for voting purposes. If there appears to be issues with members not being able to attend or send their alternate it will be necessary to follow governance policies in order to ensure that the group maximizes its time as a board.
2. January Agenda: Shannon Bezak called for approval of January agenda and moved to add the Coordinated Entry Policies and Procedures. Shannon Bezak so moved, Wendy Thomas seconded, all approved.
3. November Minutes: Shannon Bezak called for approval of November Minutes. Kim Nida so moved, Jenn LaForce seconded. All approved.
4. Financial Report: given by Tara Turrentine and Daniel Del Monte. Congratulations to Only Kindness and the Center for their award of funding. The EDOK had a huge win this grant cycle as a result of an incredible team effort after many hours of preparation.
 - 4.1. Wendy Thomas requested a letter to go out to the funders regarding how this win is due in part to leveraging their donations. Shannon Bezak to take care of this and include a copy of the press release that went out.
 - 4.2. Tara Turrentine explained the financial report. The timing is a little off because of how things are recorded but over the past year there was \$65,000 raised, showing incredible progress. Tara went over the line items detailing the payments to Only Kindness, Tahoe Youth and Family Services, HomeBase and website fees. Ending balance is \$20,423.10 after all expenses.
5. Annual Plan on Website: Tara Turrentine explained that one goal of officers in transparency is to have annual plan on website. HomeBase drafted one which we have amended. The goal is to have all annual tasks and deadlines included so as the entire board can be advised of happenings and timelines.
 - 5.1. Becca Bettis asked if there could be included a cross promotion for board and CoC agencies. This is a possibility in the future with a dedicated web person.
6. Probation Seat Vote: Daniel Del Monte brought attention to the hand out of the board application of Michael Boyd, with the EDC Probation Department. Wendy Thomas moved for his approval, Kim Nida seconded, all approved. Michael Boyd is the newest member of the EDOK Board.
7. Changing of Meeting Days: Daniel Del Monte addressed the importance of including Tahoe, which is vital for our county. In doing so we need to look at the logistics of all concerned. Attempting to figure out dates that will accommodate Tahoe as the dates now conflict with the Tahoe Collaboration meetings. Daniel is waiting to hear back



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as to some suggestions from Tahoe including a location that will support video conferencing.

- 7.1. Also, for discussion is, going forward, if monthly meetings are necessary. We could move towards having committees meeting monthly and the board and general CoC as a whole meet quarterly. These changes must both meet HUD requirements as well as continue to work through the nuts and bolts of all that needs accomplished. No decision is to be made today but need to look at this closely with Tahoe. The hope is to have something ironed out by end of February.
- 7.2. Becca Bettis inquired about conference calling into the meeting. Tara addressed the need to be Brown Act compliant which requires a 72 hour posting and such. This is being looked at.
8. VISPDAT Training (Funding): Daniel Del Monte explained a conflict with the scheduled training due to an error on Org Code's part. The training will now be on January 18th from 2-5pm. Training is conducted through a video link.
 - 8.1. Funding is needed. The No Place Like Home dollars will not be in in time to tap them for use. Originally was \$1500 but negotiated to \$600 due to schedule conflict. Theresa McAdams moved to fund training through EDOK. Becca Bettis seconded. All approved.
 - 8.2. This training is necessary for Coordinated Entry compliance.
9. Coordinated Entry PnP's: Daniel Del Monte to make some changes after input from ICF. Once the following are added or amended they will be complete and compliant. Daniel made a motion to approve. Susan Read so moved, Jenn LaForce seconded, All approved.
 - 9.1. Add a table of contents;
 - 9.2. Strengthen language regarding emergency shelter during the season;
 - 9.3. ADA compliance and disability access to added or strengthened
10. Thoughts and Questions:
 - 10.1. Theresa McAdams asked about the status of a homeless coordinator. Daniel Del Monte explained he presented to Board of Supervisors in December, sharing stats of money to be saved by utilizing a coordinator. Money received was also shared. Presentation was well received, and the recommendation was made to staff a position in upcoming budget. Wendy Thomas communicated she has heard promising conversations with the County, the City, and others.
11. Motion to adjourn at 2:08 by Kim Nida, Wendy Thomas seconded. All in favor.

Next meeting as of now it is on February 20th. with the potential to change after talks with Tahoe.

Submitted by Shannon Bezak, EDOK Board Secretary